

# ENGL 3910 Syllabus ~ Fall 2013

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**Office Hours and Location:** 3:00-4:00 M-F, 12:30-2:00 TR, and otherwise by appointment, Academic Building 103H

## **Textbooks and Calendar Key:**

- *Ancient Rhetorics for Contemporary Students*. 5th ed. Sharon Crowley and Debra Hawhee. Boston: Pearson, 2012. ISBN: 0-205-17548-1 [ARCS]
- *The Code of Honor; or Rules for the Government of Principals and Seconds in Duelling*. John Lyde Wilson. 1838. <http://www.gutenberg.org/files/6085/6085-h/6085-h.htm> [CH]
- Excerpt from "The Cornerstone Speech." Alexander Stephens. 21 March 1861. Savannah, GA. [CS]
- *Rhetorical Grammar: Grammatical Choices, Rhetorical Effects*. 7th ed. Martha Kolln and Loretta Gray. Boston: Pearson, 2013. ISBN: 0-321-84672-9 [RG]

**Prerequisite:** Grade of C or better in ENGL 1102 and completion of a 2000-level English course.

**Course Description:** An advanced grammar and composition course.

**Credit for Graduation or Transfer:** This course requires a grade of C or better to count as credit toward graduation. It is also required that students must pass this course with a C or better to graduate from Gordon State College with a B.A. in English. Students planning to transfer to another school must also receive a C or better in this course in order to receive credit toward graduation at that institution as well.

**Course Objectives:** Students will advance their knowledge of grammar, gain experience applying that knowledge to their own writing, develop their writing experience through practice in various discourse situations, and increase their knowledge of these discourse situations through focused study of rhetorical conventions.

**Course Requirements:** All students are expected to

- read assigned materials for the course,
- attend class and participate in class discussions and activities,
- complete written assignments as scheduled, and
- complete all other assignments as well as the Final Portfolio as scheduled.

**Academic Dishonesty:** Gordon State College's current Academic Catalog includes detailed descriptions of what actions are academically dishonest and a statement on the purpose of having an academic dishonesty policy in the first place. For the purposes of this class particularly, an act of "Academic Dishonesty" involves passing off someone else's work or ideas as your own. This rule applies to anything turned in for a grade, regardless of how minor or major that assignment is and regardless of the reason for the infraction. Ignorance of the rules for attributing ideas to others correctly is not a valid excuse; students

are held accountable for documenting others' ideas correctly, so they should make certain to be present on the days the class discusses documentation or to get the notes from a classmate who was there on that date.

*Collusion* is one form of academic dishonesty that is worth mentioning specifically and is defined as receiving excessive help from another to the point that a work can no longer be the product of a single author. In this class, if a submitted assignment is suspected to be the result of collusion, the teacher reserves the right to refuse credit for that work if the claimed author is unable to demonstrate sole authorship.

We will discuss documentation on Thursday, September 26 when we cover those parts of the semester that have most to do with academic honesty in general – extrinsic proof and Essay Project 2. The particulars and principles of Gordon State College's Academic Dishonesty policy are available in the Catalog on pp. 317-18 and online at <http://www2.gordonstate.edu/catalog/current/view/C191/#academic-dishonesty>.

The Academic Catalog also outlines, among other things, the possible penalties for academic dishonesty and the process by which these penalties can be repealed. This information can also be found in the Catalog on p. 75 and online at <http://www2.gordonstate.edu/catalog/current/view/C84/#academic-dishonesty-policy>. In most cases of Academic Dishonesty for this course, a student can expect to receive no better than an F on the assignment in question. In more severe cases the student may receive a 0 for the assignment grade or expulsion from the class.

**Attendance:** There is no attendance requirement, but poor attendance can have an indirect negative effect on your grade. Material covered in class may or may not be covered in the textbook, so a good attendance record is important to have. Likewise, there is a good deal of reading material that will be photocopied and handed out during the class meeting before discussion of it. We have many topics to cover over the course of the semester, so we will not be able to go over material again extensively once it has already been covered. If you miss a class meeting, you are encouraged to go over any handouts you might have been given the day you missed and to ask one or more of your classmates for their notes, but your teacher may politely decline to review material that has previously been covered in class that you missed. If there was a handout given on the day that you missed class, then your teacher will give that to you when you ask for it.

There is also no further penalty for tardiness, except that if a student misses a test or part of an exam because he or she was tardy, then that missed time cannot be made up. Likewise, if a student is habitually tardy, or especially if a student's late entry into the classroom is regularly disruptive, then tardiness can negatively affect the Participation component of that student's final grade. (See below the description of "Class Participation and Peer Review" in the Course Assignments section for further details.) Students who find that tardiness will be a problem for them will be encouraged to take a seat along the wall nearest the door so that their late entry will not be a distraction to the rest of the class.

**Make-up Work:** Drafts in the two essays projects and the Final Portfolio will be accepted late, but with a five-point penalty for each day they are past due. (This includes holidays and weekends.) To be considered

on time, these documents need to be printed out and submitted any time before the conclusion of the class meeting during which they are due. Submission after the conclusion of that class meeting makes that assignment one day late, two days late twenty-four hours later, and so on. Final Portfolios will not be accepted any later than 5:00 p.m. on Friday, December 6.

For differing reasons, there are certain elements of the course grade that cannot be made up. Class Participation and Peer Review activities are always group-based, so there is no way for these activities to be made up. In order for the results of the Diagnostic Grammar Test to be valid, each class member must take the same test at the same time, so that assignment cannot be made up either.

Homework will not be accepted late, unless the student was absent from class the day the assignment was due. In that case, the missed homework assignment will not be accepted for a grade if submitted at any other class meeting except the next one that student attends. Waiting too long to request missed information about homework assignments is not a valid excuse for not having those assignments completed.

Grammar Tests can be made up, but only after students establish valid excuses for having missed them and then make arrangements for making them up.

No assignment should be submitted via email or by any other method of electronic submission. If a student must miss class on the day an assignment is due, and if email is the only means by which the assignment can be submitted on time, then an exception can be made if the student requests and receives permission to do so beforehand. If the student emails the assignment on time, but without receiving permission beforehand, the assignment will be accepted, but with a five-point deduction from the assignment grade.

**Electronic Devices and Other Distractions:** There is no penalty for using electronic devices, talking, or sleeping in class other than the information students miss because they were distracted. In this class students are expected not to distract their teacher or their fellow classmates with these electronic devices and disruptive behaviors, so in cases where a student's use of an electronic device or inattention to class discussion becomes a distraction, the teacher reserves the right to ask that student to stop that behavior privately, after class, or publicly, in the middle of class.

**Course Assignments:** The following is a list of the specific assignments for this course section. Each assignment name is accompanied by a short description of its requirements. Where noted, see the corresponding supplementary materials for more detailed information. Dates on which the details of these assignments will be discussed appear below in the Daily Calendar.

**Class Participation Work:** This portion of your grade will be determined by your completion of various homework and in-class writing assignments, including work from *Rhetorical Grammar*. Homework and in-class writing assignments are incorporated into the Daily Calendar (below), and any instructions missed on those days can be gotten from your classmates or by emailing the instructor.

**Diagnostic Grammar Quiz:** On Tuesday, August 20 there will be a quiz taken to determine the class's levels of proficiency with English grammar. This quiz is a participation grade, so as long as you follow the directions and complete the test, you will receive full credit. This quiz will account for five percent of your final grade.

**Essay Projects:** There will be two essay projects, both involving two drafts – one a first draft, and the second a revision of it. Specifics on the grading requirements of each of these drafts will be discussed closer to the due date of each assignment. The first draft of both projects will have few grammatical concerns that will factor into that draft's grade, but the second draft will require you to competently apply all grammatical concepts covered in class up to that point in a revision of the first draft.

**Final Portfolio:** This will require you to reflect upon your two essay projects and upon the course in general through an essay that comments upon what you've done in the course this semester. The particulars of this assignment will be discussed in detail Tuesday, November 26.

**Grammar Tests:** These will be given periodically as we go from one subject area in *Rhetorical Grammar* to the next. There will be five, but students will not be given the opportunity to drop any of them to improve their test average. These tests will account for twenty-five percent of your final grade.

**Peer Review:** Several times this semester you will be required to peer review some of your classmates' essays for the purpose of helping them improve their work before it is handed in for a grade. The dates on which these peer reviews will be conducted are noted in the Daily Calendar (below), and instructions for conducting them will be given closer to the first one. Students will be expected to bring a printed version of their latest drafts to each peer review session to expect full credit. The quality of your work on these peer reviews will account for five percent of your final grade.

See the Daily Calendar (below) for information on the days essays are due, grammar tests will be taken, and homework will be assigned and due.

**Grade Distribution:** Generally speaking, grammar and composition each account for fifty percent of the course grade. Each of the following assignments will factor into the final course grade by the following percentages:

Grammar Tests	25%
Essay Project 1	20%
Essay Project 2	20%
Class Participation Work	15%
Final Portfolio	10%
Diagnostic Grammar Quiz	5%
Peer Review	5%

**Grading Scale:** All essay projects, grammar tests, and the Final Portfolio will be graded on a ten-point scale. A score of 90 and above will be an A, 80 to 89 will be a B, 70 to 79 a C, 60 to 69 a D, and 59 and lower an F. This will be the same scale your teacher will use when assigning final grades for the semester.

Each Class Participation activity will count for an equal amount with the others and will be graded by full credit, half credit, and no credit per activity. (Credit and a half will be considered in special circumstances.)

Peer Review participation will be determined by half and full credit as well. Students who attend a peer review session, but do not bring a draft will be given half credit. Students who attend, but do not participate productively, will receive half credit only if they bring a draft. Students who attend, but do not participate productively, nor did they bring a draft, will receive no credit.

**Academic Accommodations:** Students at Gordon State College with mental or physical impairments that may negatively affect their academic performance are encouraged to contact Laura Bowen, Director of the Counseling Center, by telephone at 678-359-5585, or via email at [laurab@gordonstate.edu](mailto:laurab@gordonstate.edu) for further information about the scope and requirements of this service, look in the Academic Catalog on pp. 87-88, or go to this center's web page at <http://www.gordonstate.edu/studentlife/ADA.asp>.

**Dates to Remember:**

Late Registration Ends	Friday, August 16
Drop/Add Ends	Friday, August 16
Payment Deadline	Friday, August 16 (4:00 p.m.)
Bookstore Charges End	Friday, August 30 (noon)
President's Convocation	Wednesday, September 4 (2:00 p.m.)
Midterm	Monday, October 7
Early Registration Period	Monday, October 28 – Friday, November 15
Study Day	Thursday, December 5
Final Exams	Friday, December 6 – Wednesday, December 11

# Daily Calendar

<b>Week 1 (August 12 – August 16): Introductions to Class and to Rhetoric</b>			
<b>Tues.</b>	Introductions to Course, Syllabus, Classmates	In-class writing assignment	<b>Homework:</b> For August 15, finish work on Introductory Exercise and read pp. 1-35 of ARCS.
<b>Thurs.</b>	Discuss Introductory Exercise and “Ancient Rhetorics”	In-class writing assignment	<b>Homework:</b> For August 20, read pp. 37-51 of ARCS and the “To the Public” section of CH.
<b>Notes:</b> Drop/Add and Late Registration end Friday, August 16.			

<b>Week 2 (August 19 – August 23): <i>Kairos</i> and Invention</b>			
<b>Tues.</b>	<b>Diagnostic Grammar Quiz</b> ~ Discuss <i>Kairos</i> and “To the Public”	In-class writing assignment	<b>Homework:</b> For August 22, read pp. 56-79 and 88-112 of ARCS and “The Cornerstone Speech” (handout).
<b>Thurs.</b>	Discuss Stasis, Common Topics, and Commonplaces and Excerpt from “The Cornerstone Speech”	In-class writing assignment	<b>Homework:</b> For August 27, read pp. 118-42 of ARCS.
<b>Notes:</b>			

<b>Week 3 (August 26 – August 30): <i>Logos</i> and Rhetorical Grammar</b>			
<b>Tues.</b>	Discuss Logical Proof and Essay 1, Draft 1	In-class writing assignment <b>Out of Class:</b> Begin work on Essay 1, Draft 1	<b>Homework:</b> For August 29, read pp. 1-17 of RG.
<b>Thurs.</b>	Discuss Introduction to RG and A Review of Words and Phrases	In-class writing assignment	<b>Homework:</b> For September 3, read pp. 18-35 of RG.
<b>Notes:</b> Bookstore charges end at noon, Friday, August 30. Essay 1, Draft 1 will be due by the end of class on Thursday, September 26.			

<b>Week 4 (September 2 – September 6): Sentence Patterns</b>			
<b>Tues.</b>	Discuss Sentence Patterns	In-class writing assignment	<b>Homework:</b> For September 5, study and prepare to take Grammar Test #1.
<b>Thurs.</b>	Grammar review ~ <b>Grammar Test #1</b>	In-class writing assignment	<b>Homework:</b> For September 10, read pp. 146-64 and 170-98 of ARCS and Chs. I- Appendix of CH.
<b>Notes:</b>			

<b>Week 5 (September 9 – September 13): Ethos, Pathos, and Versatile Verbs</b>			
<b>Tues.</b>	Discuss Ethical and Pathetic Proof and “Rules for Principals and Seconds in Duelling”	In-class writing assignment	<b>Homework:</b> For September 12, read pp. 36-50 of RG.
<b>Thurs.</b>	Discuss Our Versatile Verbs	In-class writing assignment	<b>Homework:</b> For September 17, read pp. 51-79 of RG.
<b>Notes:</b>			

<b>Week 6 (September 16 – September 20): Coordination and Subordination</b>			
<b>Tues.</b>	Discuss Coordination and Subordination	In-class writing assignment	<b>Homework:</b> For September 19, study and prepare to take Grammar Test #2.
<b>Thurs.</b>	Grammar review ~ <b>Grammar Test #2</b>	In-class writing assignment	<b>Homework:</b> For September 24, bring your most recent draft of Essay 1 for peer review.
<b>Notes:</b>			

<b>Week 7 (September 23 – September 27): Extrinsic Proof</b>			
<b>Tues.</b>	Peer Review Workshop		<b>Homework:</b> For September 26, read pp. 200-16 of ARCS and finish work on Essay 1, Draft 1.
<b>Thurs.</b>	<b>Essay 1, Draft 1 Due</b> ~ Discuss Essay 2 and Extrinsic Proof	In-class writing assignment <b>Out of Class:</b> Begin work on Essay 2, Draft 1	<b>Homework:</b> For October 1, read pp. 83-116 of RG.
<b>Notes:</b> Essay 2, Draft 1 will be due by the end of class on Tuesday, October 22.			

<b>Week 8 (September 30 – October 4): Cohesion and Sentence Rhythm</b>			
<b>Tues.</b>	Discuss Cohesion and Sentence Rhythm	In-class writing assignment	<b>Homework:</b> For October 8, read pp. 117-37 of RG.
<b>Thurs.</b>	<b>Class Does Not Meet</b>		
<b>Notes:</b> The last day to drop a course with a W is Monday, October 7.			

<b>Week 9 (October 7 – October 11): Sentence Rhythm and The Writer’s Voice</b>			
<b>Tues.</b>	Discuss Sentence Rhythm and The Writer’s Voice	In-class writing assignment	<b>Homework:</b> For October 10, study and prepare to take Grammar Test #3.
<b>Thurs.</b>	Grammar review ~ <b>Grammar Test #3</b>	In-class writing assignment	<b>Homework:</b> For October 17, bring your most recent draft of Essay 2 for peer review.
<b>Notes:</b>			

<b>Week 10 (October 14 – October 18): Peer Review</b>			
<b>Tues.</b>	<b>Fall Break ~ Class Does Not Meet</b>		
<b>Thurs.</b>	Peer Review Workshop		<b>Homework:</b> For October 22, read pp. 139-78 of RG and finish work on Essay 2, Draft 1.
<b>Notes:</b>			

<b>Week 11 (October 21 – October 25): Choosing Adverbials, Adjectivals, and Nomials</b>			
<b>Tues.</b>	Essay 2, Draft 1 Due ~ Discuss Choosing Adverbials and Choosing Adjectivals and Essay 1, Draft 2	In-class writing assignment <b>Out of Class:</b> Begin work on Essay 1, Draft 2	<b>Homework:</b> For October 24, read pp. 179-93 of RG.
<b>Thurs.</b>	Discuss Choosing Adjectivals and Choosing Nomials	In-class writing assignment	<b>Homework:</b> For October 29, study and prepare to take Grammar Test #4.
<b>Notes:</b> Early Registration begins Monday, October 28. Essay 1, Draft 2 will be due by the end of class Tuesday, November 5.			

<b>Week 12 (October 28 – November 1): Peer Review</b>			
<b>Tues.</b>	Grammar review ~ <b>Grammar Test #4</b>	In-class writing assignment	<b>Homework:</b> For October 31, bring your most recent draft of Essay 1 for peer review.
<b>Thurs.</b>	Peer Review Workshop		<b>Homework:</b> For November 5, read pp. 222-45 and 250-97 of ARCS and finish work on Essay 1, Draft 2.
<b>Notes:</b>			

<b>Week 13 (November 4 – November 8): Arrangement, Style, Delivery, and Memory</b>			
<b>Tues.</b>	Essay 1, Draft 2 Due ~ Discuss Essay 2, Draft 2, Arrangement, and Style	In-class writing assignment <b>Out of Class:</b> Begin work on Essay 2, Draft 2	<b>Homework:</b> For November 7, read pp. 301-23 and 325-46 of ARCS.
<b>Thurs.</b>	Discuss Imitation and Delivery and Memory	In-class writing assignment	<b>Homework:</b> For November 12, read pp. 194-238 of RG.
<b>Notes:</b> Essay 2, Draft 2 will be done by the end of class on Tuesday, November 26.			

<b>Week 14 (November 11 – November 15): Style, Diction, and Punctuation</b>			
<b>Tues.</b>	Discuss Other Stylistic Variations and Words and Word Classes	In-class writing assignment	<b>Homework:</b> For November 14, read pp. 239-50 of RG.
<b>Thurs.</b>	Discuss Words and Word Classes and Punctuation	In-class writing assignment	<b>Homework:</b> For November 19, study and prepare to take Grammar Test #5.
<b>Notes:</b> Early Registration ends Friday, November 15.			

<b>Week 15 (November 18 – November 22): Peer Review</b>			
<b>Tues.</b>	Grammar review ~ Grammar Test #5	In-class writing assignment	<b>Homework:</b> For November 21, bring your most recent draft of Essay 2 for peer review.
<b>Thurs.</b>	Peer Review Workshop		<b>Homework:</b> For November 26, finish work on Essay 2, Draft 2.
<b>Notes:</b>			

<b>Week 16 (November 25 – November 29): Final Portfolio</b>			
<b>Tues.</b>	Essay Project 2, Draft 2 Due ~ Discuss Final Portfolio Requirements	In-class writing assignment <b>Out of Class:</b> Begin work on Final Portfolio	<b>Homework:</b> For December 3, bring your most recent work on the Final Portfolio for peer review.
<b>Thurs.</b>	Thanksgiving Holiday ~ Class Does Not Meet		
<b>Notes:</b>			

<b>Week 17 (December 2 – December 4): Peer Review</b>			
<b>Tues.</b>	Peer Review Workshop		<b>Homework:</b> For December 6, finish work on Final Portfolio.
<b>Notes:</b> Study Day is Thursday, December 5. The Final Examination Period is from Friday, December 6 to Wednesday, December 11.			

**Final Portfolios Due** before 5:00 p.m., Friday, December 6.