

ENGL 3910 Syllabus ~ Fall 2012

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Office Hours and Location: 3:00-4:00 MW, 11:00-12:00 and 3:15-4:15 TR, 2:00-4:00 F, and otherwise by appointment, Academic Building 103I

Textbooks and Calendar Key:

- *Ancient Rhetorics for Contemporary Students*. 5th ed. Sharon Crowley and Debra Hawhee. Boston: Pearson, 2012. ISBN: 0-205-17548-1 [ARCS]
- *The Code of Honor; or Rules for the Government of Principals and Seconds in Duelling*. John Lyde Wilson. 1838. <http://www.gutenberg.org/files/6085/6085-h/6085-h.htm> [CH]
- *Grammar Sense 4: Advanced Grammar and Writing*. Susan Kesner Bland, with Alice Savage and Patricia Mayer. New York: Oxford UP, 2008. ISBN: 0-19-449017-3 [GS]

Prerequisite: Grade of C or better in ENGL 1102 and completion of a 2000-level English course.

Course Description: An advanced grammar and composition course.

Credit for Graduation or Transfer: This course requires a grade of "C" or better to count as credit toward graduation. It is also required that students must pass this course with a "C" or better to graduate from Gordon College with a B.A. in English. Students planning to transfer to another school must also receive a "C" or better in this course in order to receive credit toward graduation at that institution as well.

Course Objectives: Students will advance their knowledge of grammar, gain experience applying that knowledge to their own writing, develop their writing experience through practice in various discourse situations, and increase their knowledge of these discourse situations through focused study of rhetorical conventions.

Course Requirements: All students are expected to

- read assigned materials for the course,
- attend class and participate in class discussions and activities,
- complete written assignments as scheduled, and
- complete all other assignments as well as the Final Portfolio as scheduled.

Academic Dishonesty: Gordon College's current Academic Catalog includes detailed descriptions of what actions are academically dishonest and a statement on the purpose of having an academic dishonesty policy in the first place. For the purposes of this class particularly, an act of "Academic Dishonesty" involves passing off someone else's work or ideas as your own. This rule applies to anything turned in for a grade, regardless of how minor or major that assignment is and regardless of the reason for the infraction. Ignorance of the rules for attributing ideas to others correctly is not a valid excuse; students are held accountable for documenting others' ideas correctly, so they should make certain to be present on the days the class discusses documentation or to get the notes from a classmate who was there on that date.

Collusion is one form of academic dishonesty that is worth mentioning specifically and is defined as receiving excessive help from another to the point that a work can no longer be the product of a single author. In this class, if a submitted assignment is suspected to be the result of collusion, the teacher reserves the right to refuse credit for that work if the claimed author is unable to demonstrate sole authorship.

We will discuss documentation on Monday, October 15 and Wednesday, October 17 when we cover those parts of the semester that have most to do with academic honesty in general – extrinsic proof and Essay Project 2. The particulars and principles of Gordon College's Academic Dishonesty policy are available in the Catalog on pp. 286-87 and online at <http://www2.gdn.edu/catalog/current/view/C191/#academic-dishonesty>.

The Academic Catalog also outlines, among other things, the possible penalties for academic dishonesty and the process by which these penalties can be repealed. This information can also be found in the Catalog on pp. 62-63 and online at <http://www2.gdn.edu/catalog/current/view/C84/#academic-dishonesty-policy>. In most cases of Academic Dishonesty for this course, a student can expect to receive no better than an F on the assignment in question. In more severe cases the student may receive a 0 for the assignment grade or expulsion from the class.

Attendance: There is no attendance requirement, but poor attendance can have an indirect negative effect on your grade. Material covered in class may or may not be covered in the textbook, so a good attendance record is important to have. Likewise, there is a good deal of reading material that will be photocopied and handed out during the class meeting before discussion of it. We have many topics to cover over the course of the semester, so we will not be able to go over material again extensively once it has already been covered. If you miss a class meeting, you are encouraged to go over any handouts you might have been given the day you missed and to ask one or more of your classmates for their notes, but your teacher may politely decline to review material that has previously been covered in class that you missed. If there was a handout given on the day that you missed class, then your teacher will give that to you when you ask for it.

There is also no further penalty for tardiness, except that if a student misses a test or part of an exam because he or she was tardy, then that missed time cannot be made up. Likewise, if a student is habitually tardy, or especially if a student's late entry into the classroom is regularly disruptive, then tardiness can negatively affect the Participation component of that student's final grade. (See below the description of "Class Participation and Peer Review" in the Course Assignments section for further details.) Students who find that tardiness will be a problem for them will be encouraged to take a seat along the wall nearest the door so that their late entry will not be a distraction to the rest of the class.

Make-up Work: Drafts in the three essays projects and the Final Portfolio will be accepted late, but with a five-point penalty for each day they are past due. (This includes holidays and weekends.) To be considered on time, these documents need to be printed out and submitted any time before the conclusion of the class meeting during which they are due. Submission after the conclusion of that class meeting makes that

assignment one day late, two days late twenty-four hours later, and so on. Final Portfolios will not be accepted any later than 5:00 p.m. on Wednesday, December 5.

For differing reasons, there are certain elements of the course grade that cannot be made up. Class Participation and Peer Review activities are always group-based, so there is no way for these activities to be made up.

Homework will not be accepted late, unless the student was absent from class the day the assignment was due. In that case, the missed homework assignment will not be accepted for a grade if submitted at any other class meeting except the next one that student attends. Waiting too long to request missed information about homework assignments is not a valid excuse for not having those assignments completed.

Tests can be made up, but only after students establish valid excuses for having missed them and then make arrangements for making them up.

No assignment should be submitted via email or by any other method of electronic submission. If a student must miss class on the day an assignment is due, and if email is the only means by which the assignment can be submitted on time, then an exception can be made if the student requests and receives permission to do so beforehand. If the student emails the assignment on time, but without receiving permission beforehand, the assignment will be accepted, but with a five-point deduction from the assignment grade.

Electronic Devices and Other Distractions: There is no penalty for using electronic devices, talking, or sleeping in class other than the information students miss because they were distracted. In this class students are expected not to distract their teacher or their fellow classmates with these electronic devices and disruptive behaviors, so in cases where a student's use of an electronic device or inattention to class discussion becomes a distraction, the teacher reserves the right to ask that student to stop that behavior privately, after class, or publicly, in the middle of class.

Course Assignments: The following is a list of the specific assignments for this course section. Each assignment name is accompanied by a short description of its requirements. Where noted, see the corresponding supplementary materials for more detailed information. Dates on which the details of these assignments will be discussed appear below in the Daily Calendar.

Class Participation Work: This portion of your grade will be determined by your completion of various homework and in-class writing assignments, including work from *Grammar Sense 4*. Homework and in-class writing assignments are incorporated into the Daily Calendar (below), and any instructions missed on those days can be gotten from your classmates or by emailing the instructor.

Essay Projects: There will be two essay projects, both involving two drafts – one a first draft, and the second a revision of it. Specifics on the grading requirements of each of these drafts will be discussed closer to the due date of each assignment. The first draft of both projects will have few grammatical concerns that will factor into that draft's grade, but the second draft will require you to

competently apply all grammatical concepts covered in class up to that point in a revision of the first draft.

Final Portfolio: This will require you to reflect upon your two essay projects and upon the course in general through an essay that comments upon what you've done in the course this semester. The particulars of this assignment will be discussed in detail Friday, November 30.

Grammar Tests: These will be given periodically as we go from one major topic to the next. There will be several, but students will not be given the opportunity to drop any of them to improve their test average. These tests will account for twenty percent of your final grade.

Peer Review: Several times this semester you will be required to peer review some of your classmates' essays for the purpose of helping them improve their work before it is handed in for a grade. The dates on which these peer reviews will be conducted are noted in the Daily Calendar (below), and instructions for conducting them will be given closer to the first one. Students will be expected to bring a printed version of their latest drafts to each peer review session to expect full credit.

See the Daily Calendar (below) for information on the days essays are due, grammar tests will be taken, and homework will be assigned and due.

Grade Distribution: Generally speaking, grammar and composition each account for fifty percent of the course grade. Each of the following assignments will factor into the final course grade by the following percentages:

Grammar Tests	20%
Essay Project 1	20%
Essay Project 2	20%
Class Participation Work	15%
Final Portfolio	15%
Peer Review	10%

Grading Scale: All essay projects, grammar tests, and the Final Portfolio will be graded on a ten-point scale. A score of 90 and above will be an A, 80 to 89 will be a B, 70 to 79 a C, 60 to 69 a D, and 59 and lower an F. This will be the same scale your teacher will use when assigning final grades for the semester.

Each Class Participation activity will count for an equal amount with the others and will be graded by full credit, half credit, and no credit per activity. (Credit and a half will be considered in special circumstances.)

Peer Review participation will be determined by half and full credit as well. Students who attend a peer review session, but do not bring a draft will be given half credit. Students who attend, but do not participate productively, will receive half credit only if they bring a draft. Students who attend, but do not participate productively, nor did they bring a draft, will receive no credit.

Academic Accommodations: Students at Gordon College with mental or physical impairments that may negatively affect their academic performance are encouraged to contact Laura Bowen, Director of the

Counseling Center, by telephone at 678-359-5585, or via email at laurab@gdn.edu for further information about the scope and requirements of this service, look in the Academic Catalog on pp. 75-76, or go to this center's web page at <http://www.gdn.edu/studentlife/ADA.asp>.

Dates to Remember:

Late Registration Ends	Wednesday, August 15
Drop/Add Ends	Wednesday, August 15
Payment Deadline	Wednesday August 15 (4:00 p.m.)
Midterm	Thursday, October 4
Final Exams	Tuesday, December 4 – Friday, December 7
Buy-Back at Bookstore	Tuesday, December 4 – Friday, December 7

Daily Calendar

Week 1 (August 13 – August 17): Introductions to Course, Invention			
Mon.	Introduction to Course, Syllabus, Classmates		Homework: For August 15, finish work on Introductory Exercise and read pp. 1-35 of ARCS
Weds.	Discuss Introductory Exercise and Introduction to ARCS	In-class writing assignment	Homework: For August 17, read pp. 37-54 of ARCS
Fri.	Discuss <i>Kairos</i>	In-class writing assignment	Homework: For August 20, read pp. 56-87 of ARCS
Notes: Late Registration and Add/Drop end on Wednesday, August 14.			

Week 2 (August 20 – August 24): Invention (cont.), Verb Tense			
Mon.	Discuss Stasis	In-class writing assignment	Homework: For August 22, read pp. 88-117 of ARCS
Weds.	Discuss Common Topics and Commonplaces	In-class writing assignment	Homework: For August 24, review pp. 2-14 of GS, following instructions given in class on August 22
Fri.	Discuss Present Tense	In-class writing assignment	Homework: For August 27, review pp. 16-32 of GS, following instructions given in class on August 24
Notes:			

Week 3 (August 27 – August 31): Verb Tense (concl.), Grammar Test #1			
Mon.	Discuss Past Tense	In-class writing assignment	Homework: For August 29, review pp. 34-50 of GS, following instructions given in class on August 27
Weds.	Discuss Future Tense	In-class writing assignment	Homework: For August 31, prepare for Grammar Test #1 and grammar review
Fri.	Grammar review ~ Grammar Test #1	In-class writing assignment	Homework: For September 5, read pp. 118-44 of ARCS
Notes:			

Week 4 (September 3 – September 7): Proofs			
Mon.	Labor Day Holiday ~ Class Does Not Meet		
Weds.	Discuss Logical Proof	In-class writing assignment	Homework: For September 7, read pp. 146-69 of ARCS
Fri.	Discuss Ethical Proof	In-class writing assignment	Homework: For September 10, read pp. 170-99 of ARCS
Notes:			

Week 5 (September 10 – September 14): Proofs, Essay 1			
Mon.	Discuss Pathetic Proof	In-class writing assignment	Homework: For September 12, read section titled "To the Public" from CH
Weds.	Discuss introductory material to <i>The Code of Honor</i>	In-class writing assignment	
Fri.	Discuss Essay 1, Draft 1	In-class writing assignment	Homework: For September 17, review pp. 52-72 of GS, following instructions given in class on September 14
Notes: Essay Project 1, Draft 1 is due before the end of class Monday, October 15			

Week 6 (September 17 – September 21): Verbs, Nouns			
Mon.	Discuss Modals	In-class writing assignment	Homework: For September 19, review pp. 74-88 of GS, following instructions given in class on September 17
Weds.	Discuss The Passive	In-class writing assignment	Homework: For September 21, review pp. 90-110 of GS, following instructions given in class on September 19
Fri.	Discuss Nouns and Noun Modifiers	In-class writing assignment	Homework: For September 24, prepare for Grammar Test #2 and grammar review
Notes:			

Week 7 (September 24 – September 28): Grammar Test, Articles			
Mon.	Grammar review ~ Grammar Test #2		Homework: For September 26, review pp. 112-30 of GS, following instructions given in class on September 24
Weds.	Discuss Articles and Other Determiners	In-class writing assignment	Homework: For October 1, review pp. 132-48 of GS, following instructions given in class on September 26
Fri.	Class Cancelled		
Notes: The last day to drop a course with a W is Thursday, October 4.			

Week 8 (October 1 – October 5): Quantifiers, Gerunds			
Mon.	Discuss Quantifiers	In-class writing assignment	Homework: For October 3, review pp. 150-68 of GS, following instructions given in class on October 1
Weds.	Discuss Gerunds and Infinitives	In-class writing assignment	Homework: For October 10, prepare for Grammar Test #3 and grammar review
Fri.	Class Cancelled		
Notes:			

Week 9 (October 8 – October 12): Grammar Test, Peer Review			
Mon.	Fall Break ~ Class Does Not Meet		
Weds.	Grammar review ~ Grammar Test #3		Homework: For October 12, bring your most recent draft of Essay 1 for peer review
Fri.	Peer Review Workshop		Homework: For October 15, finish work on Essay Project 1, Draft 1
Notes:			

Week 10 (October 15 – October 19): Essay 2, Arrangement			
Mon.	Essay Project 1, Draft 1 Due ~ Discuss Essay Project 2, Draft 1 Requirements	In-class writing assignment	Homework: For October 17, read pp. 200-21 of ARCS and section titled "Appendix" from CH
Weds.	Discuss Extrinsic Proofs and "Appendix" from CH	In-class writing assignment	Homework: For October 19, read pp. 222-49 of ARCS
Fri.	Discuss Arrangement	In-class writing assignment	Homework: For October 22, read pp. 250-99 of ARCS
Notes: Essay Project 1, Draft 2 is due before the end of class Monday, November 5			

Week 11 (October 22 – October 26): Style and Sentence Structure			
Mon.	Discuss Style	In-class writing assignment	Homework: For October 24, review pp. 170-88 of GS, following instructions given in class on October 22
Weds.	Discuss Relative Clauses and Adjective Phrases	In-class writing assignment	Homework: For October 26, review pp. 190-210 of GS, following instructions given in class on October 24
Fri.	Discuss Coordinating Conjunctions and Transitions	In-class writing assignment	Homework: For October 29, review pp. 212-36 of GS, following instructions given in class on October 26
Notes:			

Week 12 (October 29 – November 2): Descriptors and Peer Review			
Mon.	Discuss Adverb Clauses and Adverb Phrases	In-class writing assignment	Homework: For October 31, prepare for Grammar Test #4 and grammar review
Weds.	Grammar review ~ Grammar Test #4		Homework: For November 2, bring your most recent draft of Essay 2 for peer review
Fri.	Peer Review Workshop		Homework: For November 5, finish work on Essay Project 2, Draft 1
Notes:			

Week 13 (November 5 – November 9): Imitation and Delivery			
Mon.	Essay Project 2, Draft 1 Due ~ Discuss Essay Project 1, Draft 2 Requirements	In-class writing assignment	Homework: For November 7, read pp. 301-24 of ARCS
Weds.	Discuss Imitation	In-class writing assignment	Homework: For November 9, read pp. 325-46 of ARCS
Fri.	Discuss Delivery and Memory	In-class writing assignment	Homework: For November 12, review pp. 238-60 of GS, following instructions given in class on November 9
Notes: Essay Project 2, Draft 1 is due before the end of class Friday, November 16			

Week 14 (November 12 – November 16): Conditionals and Peer Review			
Mon.	Discuss Conditionals	In-class writing assignment	Homework: For November 14, bring your most recent draft of Essay 1 for peer review
Weds.	Peer Review Workshop		Homework: For November 16, finish work on Essay Project 1, Draft 2
Fri.	Essay Project 1, Draft 2 Due ~ Discuss Essay Project 2, Draft 2 Requirements	In-class writing assignment	Homework: For November 19, review pp. 262-80 of GS, following instructions given in class on November 16
Notes: Essay Project 2, Draft 2 is due before the end of class Friday, November 30			

Week 15 (November 19 – November 23): Noun Clauses			
Mon.	Discus Noun Clauses	In-class writing assignment	Homework: For November 26, review pp. 282-300 of GS, following instructions given in class on November 19
Weds.	Thanksgiving Holiday ~ Class Does Not Meet		
Fri.			
Notes:			

Week 16 (November 26 – November 30): Reported Speech and Final Portfolio			
Mon.	Reported Speech	In-class writing assignment	Homework: For November 28, follow instructions given in class on November 26 for Essay 2 peer review, and prepare for Grammar Test #5 and grammar review
Weds.	Grammar review ~ Grammar Test #5		Homework: For November 30, finish work on Essay Project 2, Draft 2
Fri.	Essay Project 2, Draft 2 Due ~ Discuss Final Portfolio Requirements		Homework: For December 3, bring your most recent draft of Portfolio Introduction for peer review
Notes: The Final Examination Period is from Tuesday, December 4 to Friday, December 7.			

Week 17 (December 3): Prepare Final Portfolio		
Mon.	Peer Review Workshop	Homework: For December 5, finish work on Final Portfolio
Notes: Buy-Back at the Bookstore begins Tuesday, December 4 and ends Friday, December 7.		

Final Portfolios Due before 5:00 p.m. Wednesday, December 5