

ENGL 1101 Syllabus ~ Spring 2012

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Office Hours and Location: 8:00-9:00 M-F, 11-12 MWF, and otherwise by appointment, Academic Building 103I

Textbooks (and Calendar Key):

- *Prentice Hall Reference Guide*. 8th ed. Muriel Harris and Jennifer L. Kunka, eds. Boston: Prentice, 2011. ISBN 0-205-78231-0 [PHRG]
- *Patterns for College Writing: A Rhetorical Reader and Guide*. 11th ed. Laurie G. Kirzner and Stephen R. Mandell, eds. Boston: Bedford, 2010. ISBN 0-312-60152-2 [PCW]

Course Description: A composition course focusing on skills required for effective writing in a variety of contexts, with emphasis on exposition, analysis, and argumentation and including the use of research skills.

Placement Policy: Requires placement in ENGL 1101 or completion of Learning Support English and/or Reading. Be aware that a grade of D will not transfer for credit to any other academic institution or allow you to take ENGL 1102.

Course Objectives: In order to successfully complete ENGL 1101, the student should fulfill the following objectives.

Literacy Objective: Students must read, comprehend, and respond to college-level writing.

Critical Thinking Objectives: Students should develop or improve their ability to engage in the following:

- Synthesis, for example in a comparative analysis of two texts.
- Reflection on the composition process and product.
- Inquiry into questions ranging from personal to wider social import.

Process Objectives: Students should develop or improve their ability to recognize and apply complex writing processes, including but not limited to the following:

- Prewriting, through various forms of invention.
- Writing and drafting.
- Rewriting, through revision and editing.

Product Objectives: Students should develop or improve their ability to produce an organized, coherent, and developed essay demonstrating a mastery of Standard Written English. Successful demonstration of these skills includes the following:

- Competency in rhetorical strategy as related to audience, tone, and purpose in a variety of contexts.

- Articulation and understanding of an explicitly-stated thesis.
- Demonstration of modal competency across modes such as Narrative, Comparison and Contrast, Classification/Illustration, Problem and Solution, Description, and Process Analysis.
- Demonstration of basic documentation skills, including but not limited to the use of quotation, summary, and paraphrase.
- Competency in grammatical and mechanical correctness.

Academic Dishonesty: Gordon College's current Academic Catalog includes detailed descriptions of what actions are academically dishonest and a statement on the purpose of having an academic dishonesty policy in the first place. For the purposes of this class particularly, an act of "Academic Dishonesty" involves passing off someone else's work or ideas as your own. This rule applies to anything turned in for a grade, regardless of how minor or major that assignment is and regardless of the reason for the infraction. Ignorance of the rules for attributing ideas to others correctly is not a valid excuse; students are held accountable for documenting others' ideas correctly, so they should make certain to be present on the days the class discusses documentation or to get the notes from a classmate who was there on that date.

Collusion is one form of academic dishonesty that is worth mentioning specifically and is defined as receiving excessive help from another to the point that a work can no longer be the product of a single author. In this class, if a submitted assignment is suspected to be the result of collusion, the teacher reserves the right to refuse credit for that work if the claimed author is unable to demonstrate sole authorship.

We will discuss documentation on Friday, February 24. The entirety of Gordon College's Academic Dishonesty policy is available in the Catalog on pp. 275-76 and online at <http://www.gdn.edu/admissions/catalog/conductcode.asp#dishonesty>.

The Academic Catalog also outlines, among other things, the possible penalties for academic dishonesty and the process by which these penalties can be repealed. This information can also be found in the Catalog on pp. 60-61 and online at <http://www.gdn.edu/admissions/catalog/academic.asp#dishonesty>. In most cases of Academic Dishonesty for this course, a student can expect to receive no better than an F on the assignment in question. In more severe cases the student may receive a 0 for the assignment grade or expulsion from the class.

Course Assignments: The following is a list of the specific assignments for this course section. Each assignment name is accompanied by a short description of its requirements. Where noted, see the corresponding supplementary materials for more detailed information.

Class Participation: Each class meeting will include some writing activity that factors into the semester's final grade. Some writing activities may require students make special preparations beforehand, so students should come prepared and be mindful of homework assignments on the Daily Calendar (see below). If a student comes to class unprepared for a Class Participation assignment, but works to make up for this deficit, then half credit for that day's assignment will be

given. If a student does not fully follow the instructions for a Class Participation assignment, then half credit for that assignment will be given also. Class Participation accounts for fifteen percent of the semester's final grade.

Essay Projects: There will be three major essay projects, the average of which will account for thirty percent of the semester's final grade. One of these three will be composed in class on Monday, April 9. The requirements for each project will be explained in handouts given on January 30, February 22, and March 26, and drafts will be submitted for grading on February 8, March 2, and April 9.

Final Exam: On Wednesday, May 2, from 8:00 a.m. to 10:00 a.m., there will be a final exam. The exam will be two hours long, during which time an essay will be written in class. Find this semester's complete final examination schedule online at

<http://www.gdn.edu/pdf/schedule/201202/finalexams.pdf>. The final exam accounts for fifteen percent of the semester's final grade. Note: The exam will involve reflection over the semester's work, so it may benefit students to save their graded work to bring for the examination. Further details about this exam will be explained in a handout given on Wednesday, April 25.

Group Conferences: Four times this semester there will be Group Conferences during class. During class periods where these conferences occur, students will be split into small groups and discuss their essay drafts in detail. Further details and requirements for these assignments will be explained closer to the dates on which they are conducted. Taken together, these conferences account for five percent of the semester's final grade.

Library Orientation Quiz: On Monday, February 27, the class will take an orientation tour of the library, and at the conclusion of the tour there will be a quiz on what was learned. This quiz will account for five percent of the semester's final grade.

Revisions/Revision Notes: Three major writing assignments will involve major revision of each of the three essay projects and notes explaining the revision process. The average of these three assignments will account for twenty-five percent of the semester's final grade. The requirements for each revision and its notes will be explained in handouts given on March 2, April 11, and April 18, and drafts will be submitted for grading on March 26, April 18, and April 25.

Grade Distribution: Each assignment will factor into the course grade by the following percentages:

Essay Projects (3)	30%
Revisions (3)/Revision Notes	30%
Final Exam	15%
Class Participation	15%
Library Orientation Quiz	5%
Group Conferences (4)	5%

Make-up Policy: Essay projects, Revisions, and Revision Notes will be accepted late, but with a five-point penalty for each day they are past due. (This includes holidays and weekends.) To be considered on time, these documents need to be printed out and submitted any time before the conclusion of the class meeting

during which they are due. Submission after the conclusion of that class meeting makes that assignment one day late, two days late twenty-four hours later, and so on.

For differing reasons, there are certain elements of the course grade that cannot be made up. Class Participation activities are always group-based, so there is no way for these activities to be made up. Group Conferences cannot be made up for the same reason, in addition to the fact that they need to be conducted on certain dates in order for them to be useful. There is only one Library Orientation Quiz to be taken, so in the interest of fairness to the class, that quiz cannot be made up, either.

In-Class Essays and Final Exams can be made up, but only after students establish valid excuses for having missed the assignments and then make arrangements for making them up. Note: If a student has three or more finals scheduled on the same day, he or she can go to the office of Academic Affairs and fill out a petition to take the one or more exams on alternative days.

No assignment should be submitted via email or by any other method of electronic submission. If a student must miss class on the day an assignment is due, and if email is the only means by which the assignment can be submitted on time, then an exception can be made if the student requests and receives permission to do so beforehand. If the student emails the assignment on time, but without receiving permission beforehand, the assignment will be accepted, but with a five-point deduction from the assignment grade.

Attendance Policy: There is no maximum number of absences allowed. However, most class meetings involve activities that factors into the Class Participation grade, and these activities cannot be made up. Tardiness carries with it a penalty of half a participation point for that day. Students who discover that tardiness will be a reoccurring problem are encouraged to sit near the door. Further information on Gordon's class attendance policies can be found in the Catalog on p. 53 and online at <http://www.gdn.edu/admissions/catalog/academic.asp#attendance>.

Access Policy: Students at Gordon College with mental or physical impairments that may negatively affect their academic performance are encouraged to contact Dawana Edwards, Administrative Assistant at the Counseling Center, by telephone at 678-359-5585, or via email at dawanae@gdn.edu. For further information about the scope and requirements of this service, look in the Academic Catalog on pp. 73-74, or go to this center's web page at <http://www.gdn.edu/studentlife/ADA.asp>.

Dates to Remember:

Late Registration Ends	Wednesday, January 11
Drop/Add Ends	Wednesday, January 11
Bookstore Charges End	Friday, January 20 (at noon)
Financial Aid Disbursed	Monday, January 23
Midterm	Thursday, March 1
Final Exams	Tuesday, May 1 – Friday, May 4
Buy-Back at Bookstore	Tuesday, May 1 – Friday, May 4

Daily Calendar

Week 1 (January 9 – January 13): Introduction			
Mon.	Review Syllabus ~ Introductions	Class Participation writing assignment	Homework: For January 11, complete introductory exercise and bring it to class.
Weds.	Finish Introductory Exercise	Class Participation writing assignment	Homework: For January 13, read pp. 462-68 of PCW.
Fri.	Discuss "College Pressures"	Class Participation writing assignment	Homework: For January 18, read pp.532-34 of PCW.
Notes: Late Registration and Drop/Add end on Wednesday, January 11.			

Week 2 (January 16 – January 20): Readings for Essay 1			
Mon.	MLK Holiday ~ Class Does Not Meet		
Weds.	Discuss "Fame-iness"	Class Participation writing assignment	Homework: For January 20, read pp. 177-80 of PCW.
Fri.	Discuss "The Hidden Life of Garbage"	Class Participation writing assignment	Homework: For January 23, read pp. 227-33 of PCW.
Notes: Financial Aid is disbursed on Monday, January 23.			

Week 3 (January 23 – January 27): Continue Readings			
Mon.	Discuss "Why Marriage is Good for You"	Class Participation writing assignment	Homework: For January 25, read pp. 528-29 of PCW.
Weds.	Discuss "The Wife-Beater"	Class Participation writing assignment	Homework: For January 27, read pp. 495-98 of PCW.
Fri.	Discuss "On the Internet, There's No Place to Hide"	Class Participation writing assignment	Homework: For January 30, read pp. 447-59 and 505-16 of PCW.
Notes:			

Week 4 (January 30 – February 3): Thinking About Writing			
Mon.	Discuss Essay 1	Class Participation writing assignment	Homework: For February 1, read pp. 1-4 of PHRG.
Weds.	Discuss Thinking About Writing	Class Participation writing assignment	Homework: For February 3, read pp. 5-24 of PHRG.
Fri.	Discuss Thinking About Writing and Writing Processes and Strategies	Class Participation writing assignment	
Notes: Essay 1 is due Wednesday, February 8.			

Week 5 (February 6 – February 10): Complete Essay 1, Prepare for Essay 2			
Mon.	Discuss Writing Processes and Strategies	Class Participation writing assignment	Homework: For February 8, finish work on Essay 1, and read pp. 547-72 of PCW.
Weds.	Essay 1 Due ~ Discuss Argumentation	Class Participation writing assignment	Homework: For February 10, read pp. 629-34 and 638-45 of PCW.
Fri.	Discuss "The Case for Wal-Mart" and "Down and Out in Discount America"	Class Participation writing assignment	Homework: For February 13, read pp. 368-74 of PCW.
Notes:			

Week 6 (February 13 – February 17): Readings for Essay 2			
Mon.	Discuss "Earth without People"	Class Participation writing assignment	Homework: For February 15, read pp. 350-53 of PCW.
Weds.	Discuss "Guns and Grief" and "A Peaceful Woman Explains..."	Class Participation writing assignment	Homework: For February 17, read pp. 304-308 and 357-60 of PCW.
Fri.	Discuss "The Embalming of Mr. Jones"	Class Participation writing assignment	Homework: For February 20, read pp. 299-301 of PCW.
Notes:			

Week 7 (February 20 – February 24): Essay 2, Academic Honesty, Documentation			
Mon.	Discuss "Get It Right: How to Privatize Executions"	Class Participation writing assignment	Homework: For February 22, read pp. 378-401 of PHRG.
Weds.	Discuss Essay 2 and Academic Honesty	Class Participation writing assignment	Homework: For February 24, read pp. 408-415 of PHRG.
Fri.	Discuss MLA Documentation	Class Participation writing assignment	Homework: For February 27, remember that class will meet in front of the Hightower Library.
Notes: The last day to drop a course with a W is Thursday, March 1; Essay 2 is due Friday, March 2.			

Week 8 (February 27 – March 2): Library Orientation, Paragraphs, Revision			
Mon.	Library Orientation (Class will meet in front of the Hightower Library)	Class Participation writing assignment	Homework: For February 29, read pp. 25-35 of PHRG
Weds.	Discuss Paragraphs	Class Participation writing assignment	Homework: For March 2, finish work on Essay 2, bring the graded version of Essay 1 and read pp. 21-24 of PHRG.
Fri.	Essay 2 Due ~ Discuss Essay 1 Revision/Revision Notes	Class Participation writing assignment	Homework: For March 5, review pp. 163-218 of PHRG and bring a typical sample of your own writing.
Notes: Essay 1 Revision/Revision Notes are due Monday, March 26.			

Week 9 (March 5 – March 9): Parts of Sentences and Revising Sentences			
Mon.	Discuss Parts of Sentences	Class Participation writing assignment	Homework: For March 7, review pp. 117-62 of PHRG and bring a typical sample of your own writing.
Weds.	Discuss Revising Sentences for Accuracy, Clarity and Variety	Class Participation writing assignment	Homework: For March 9, bring a typical sample of your own writing.
Fri.		Class Participation writing assignment	Homework: For March 19, review pp. 219-46 of PHRG and bring a typical sample of your own writing.
Notes:			

SPRING BREAK, MARCH 12 – MARCH 16 – CLASS DOES NOT MEET

Week 10 (March 19 – March 23): Style, Word Choice, and Punctuation			
Mon.	Discuss Style	Class Participation writing assignment	Homework: For March 21, review pp. 247-92 of PHRG and bring a typical sample of your own writing.
Weds.	Discuss Word Choice and Punctuation	Class Participation writing assignment	Homework: For March 23, bring PHRG and a typical sample of your own writing.
Fri.	Discuss Punctuation	Class Participation writing assignment	Homework: For March 26, read pp. 81-94 and 383-402 of PCW, and bring PHRG to class for discussion of in-class writing.
Notes:			

Week 11 (March 26 – March 30): Essay 3 and Readings			
Mon.	Essay 1 Revision/Revision Notes Due ~ Discuss Essay 3	Class Participation writing assignment	Homework: For March 28, read pp. 411-14 of PCW.
Weds.	Discuss "Two Ways to Belong in America"	Class Participation writing assignment	Homework: For March 30, read pp. 126-32 of PCW.
Fri.	Discuss "Shooting an Elephant"	Class Participation writing assignment	Homework: For April 2, read pp. 431-33 of PCW.
Notes: Essay 3 will be composed in class on Monday, April 9.			

Week 12 (April 2 – April 6): Discuss Readings for Essay 3			
Mon.	Discuss "Friending, Ancient or Otherwise"	Class Participation writing assignment	Homework: For April 4, read pp. 135-40 of PCW.
Weds.	Discuss "Indian Education"	Class Participation writing assignment	Homework: For April 6, read pp. 422-28 of PCW.
Fri.	Discuss "Swollen Expectations"	Class Participation writing assignment	Homework: For April 9, bring paper and a pen or pencil to compose Essay 3 in class.
Notes:			

Week 13 (April 9 – April 13): Essay 3 and Group Conferencing			
Mon.	Compose Essay 3 in Class		
Weds.	Discuss Essay 2 Revision/Revision Notes and Instructions for Group Conference Work	Class Participation writing assignment	Homework: For April 13, bring the most recent draft of Essay 2 for Group Conference Work.
Fri.	Group Conference Work		Homework: For April 16, bring the most recent draft of Essay 2 for Group Conference Work.
Notes: Essay 2 Revision/Revision Notes are due Wednesday, April 18.			

Week 14 (April 16 – April 20): Group Conferencing and Last Revision			
Mon.	Group Conference Work		Homework: For April 18, complete work on Essay 2 Revision/Revision Notes to submit for a grade.
Weds.	Essay 2 Revision/Revision Notes Due ~ Discuss Essay 3 Revision/Revision Notes	Class Participation writing assignment	Homework: For April 20, bring the most recent draft of Essay 3 for Group Conference Work.
Fri.	Group Conference Work		Homework: For April 23, bring the most recent draft of Essay 3 for Group Conference Work.
Notes: Essay 3 Revision/Revision Notes are due Wednesday, April 25.			

Week 15 (April 23 – April 27): Last Group Conference and Discuss Final Exam			
Mon.	Group Conference Work		Homework: For April 25, complete work on Essay 3 Revision/Revision Notes to submit for a grade.
Weds.	Essay 3 Revision/Revision Notes Due ~ Discuss Final Exam	Class Participation writing assignment	Homework: TBD
Fri.	Prepare for Final Exam (continued)	Class Participation writing assignment	Homework: TBD
Notes: The Final Examination period is from Tuesday, May 1 to Friday, May 4.			

Week 16 (April 30): Finish Preparing for Final Exam			
Mon.	Prepare for Final Exam (concluded)	Class Participation writing assignment	
Notes: Buy-back at the Bookstore begins Tuesday, May 1 and ends Friday, May 4.			

Final Exam: Wednesday, May 2, 8:00 a.m. to 10:00 a.m.